1. Given inequality e.g. $-2<x \leqslant 3$ (shown on number line): write down all the possible values of $x$
2. Given inequality e.g. $-2 \leqslant x<3$ (algebraically): write down all the possible values of $x$
3. Given inequality e.g. $-2<x<3$ (shown on number line) or e.g. $x \geqslant 3$ \{shown on number line/ algebraically\}: write inequality \{algebraically/ show on number line\}
