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(a) use the place value grid

or (b) use the quick way
(i) add a decimal point at the right end
then (ii) move the decimal point one place to the left

123 •

12 § $3=12.3$

Be careful to add the decimal point at the right end
$123 \cdot \checkmark$
-1 $23 x$

As the number is one hundred and twenty three not point one two three

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